



Cleveland County Environmental Health

200 South Post Road, Shelby, NC 28152 (980) 484-5130 Fax (980) 484-5135

www.clevelandcounty.com/cchd/environmental-health



Temporary Food Establishment (TFE) Application

\$75 fee and application for EACH booth required and must be submitted NO LESS THAN 15 DAYS PRIOR TO THE EVENT.

Name of Event _____

Date(s) & Time of Event _____

Location of Event _____

Name of Temporary Food Stand _____

Contact Person _____

Mailing Address _____

City	State	Zip Code
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Contact Phone #s _____

During event

Business phone

Email address _____

Are you claiming an exemption due to non-profit or un-regulated foods? Yes () No ()

**Must meet requirements for non-profit organization.*

Please indicate date and time booth set up will be complete and ready for inspection:

Vendor location at event if known _____

Will the booth be connected to () water, () sewer, () electricity?

Note: A potable water grade hose is required when connecting to a water source.

If connecting to a water supply, you must also connect to a sewer connection.

Grease and wastewater MUST NOT be poured out on the ground or into storm drains.

What is the source of ice that will be used? _____

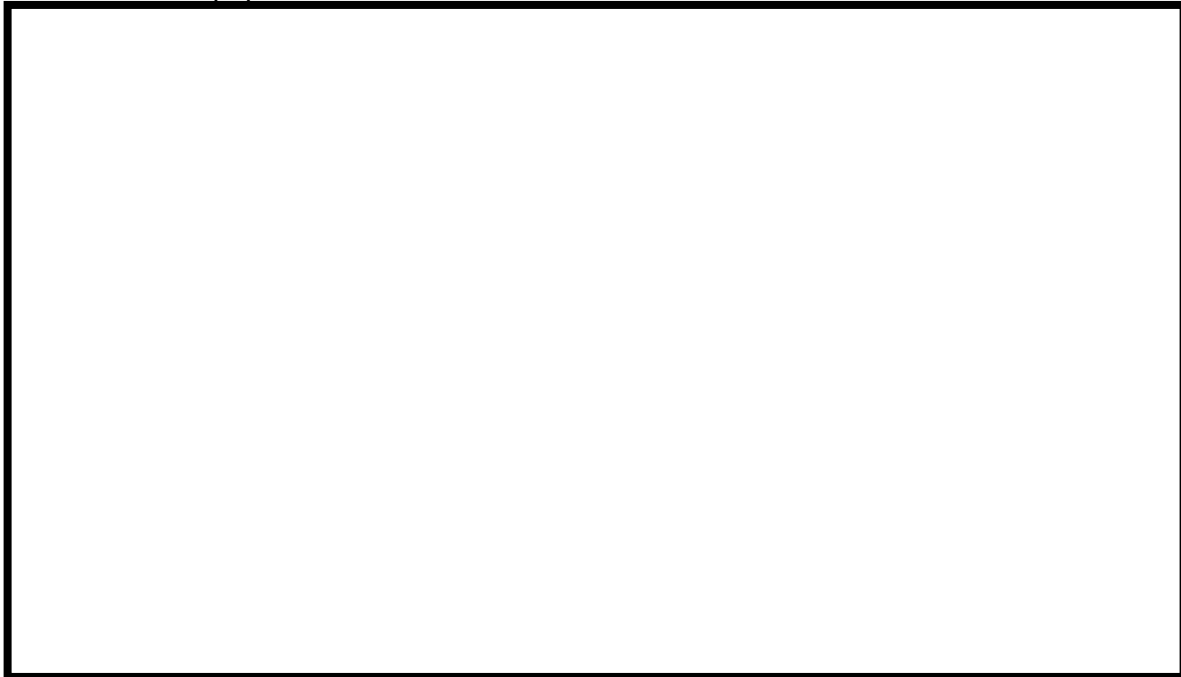
Will vendor prepare any foods prior to event? Yes () No () If yes, indicate location and time of preparation _____

Note: Local groups may be allowed to prepare foods in advance of the event in an approved temporary food stand commissary if approved by the Health Department prior to the operation.

List ALL menu items to be prepared on-site: If needed, supply additional sheet.

The food booth will be in a () tent, () mobile unit, () building, () other _____.

Draw a diagram depicting your food booth set up. Indicate placement of hand washing station, utensil washing sink, drying rack, fan placement, cooking equipment, refrigeration, prep areas, and all other equipment used.



This application must be completed and returned **with payment no less than 15 days** prior to the beginning date of the event to:

In Person

Cleveland County Administration Building
Environmental Health Permits Office
311 E. Marion Street
Shelby, NC 28150

Or by mail to

Cleveland County Public Health Center
Environmental Health
200 South Post Road
Shelby, NC 28152

Please contact the Environmental Health Office at 980-484-5130 with any questions.

Applicants Signature: _____ Date Submitted: _____