

Designs for a changing world



BIDDER PRE-QUALIFICATION

FOR THE PROJECT

SHELBY INDUSTRIAL BUILDING #3

**THE INTENT OF THIS REQUEST IS FOR
GENERAL CONTRACTOR PRE-QUALIFICATION
AND NOT FOR RECEIVING BIDS.**

Submittals for Single Prime – General Contractor Pre-Qualifications must be in accordance with the following instructions, requirements and procedures to be eligible for consideration.

1. Scope of Work includes, but is not limited to the following:

1. Site Work: Site grading, new asphalt paving entrances, asphalt car park, asphalt truck court, new concrete truck apron. New utilities from main road, new storm water and drainage. Site is mass graded currently.
2. New Building: This project consists of a 108,000 square foot new shell building located in the City of Shelby, Cleveland County North Carolina. The building structure will be a conventional steel structure with insulated precast concrete panel exterior walls. The deck bearing at the high side of the warehouse is approximately 35' and at the low side approximately 30'. This allows for a clear interior height under the girder at the low end of approximately 28'-0". There will be a total of 5 dock doors and a drive-in ramp door location. The shell will have freeze protection heat only as required for the sprinkler system. The site work will include car parking for approximately 65 cars. The balance of the site will remain pre-graded for building expansion. Site utilities will originate at the road and be brought onto our site.

2. Pre-Qualification Forms:

Interested contractors shall utilize AIA Document A305 Contractors Qualification Statement, latest edition, with requested supplemental information attached. Failure to utilize this form will disqualify the contractor from consideration.

3. Availability of Forms:

AIA Document A305, Contractor's Qualification Statement, can be obtained from AIA North Carolina, 115 West Morgan Street, Raleigh, NC 27601, also available at many blueprint and drafting supply vendors and on line at www.aia.org.

WHN Architects, PA
330 West Tenth Street
Charlotte, NC 28202
www.whnarch.com

P 704-333-9952
F 704.333.9962

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4. Preparation of Forms:

Fill in all appropriate blank spaces provided on the AIA, A305 form. Responses to all required supplemental information requested should be on company "letter head" stationery and attached to the AIA, A305 form. Failure to furnish the requested information may disqualify the application.

5. Execution of Forms: Pre-Qualification forms shall be executed in the following manner:

- a. If by Sole Proprietor, state by adding "Owner" after the name of the person executing the documents.
- b. If by Partnership, state by adding "Partner" after the name of the person executing the documents.
- c. If by Corporation, indicate if by the President or by Vice-President and attest by the Secretary. Identify the title of office of the executing entities and impress the corporate seal on each signature page of the document.
- d. If the proposal is made by a Joint Venture, it shall be executed by each member of the Joint Venture in the above format for Sole Owner, Partner or Corporation, whichever format is applicable.

6. Submittal of Documents:

Submit electronic documents to paul@whnarch.com. Only electronic documents are required but if desired a disk or thumb drive can be sent to WHN Architects 330 W. 10th St. Charlotte, NC 28202.

The first page of your submittal should indicate to following:

QUALIFICATION STATEMENT FOR: SHELBY #3 INDUSTRIAL BUILDING
Shelby, North Carolina

Name of Firm: _____

Address: _____

License No. _____

Contact Name: _____

Email Address: _____

**Pre-Qualification submittals must be received by WHN Architects at the email address specified above by:
5 pm Friday, November 30, 2018**

7. Supplemental Information to be provided with Application:

(Written responses on company "letter head" stationery to the following questions are required and must be attached to the AIA Document A305.)

- a. Please provide a minimum of three (3) example projects that you have completed of a similar size, complexity and construction type (pre-cast or tilt-wall) over the past 5 years.
- b. Based on the example projects above provide the original budget, final cost and construction duration.
- c. Describe the efforts your company will make in the recruitment of historically under-utilized business suppliers and or subcontractors for this project.
- d. Provide documentation of having been in business as a General Contractor for commercial and or industrial work for a period of not less than 5 years.
- e. Provide two client references with name and phone numbers.

8. Criteria for Pre-Qualification

- The completed AIA Document A305, Contractor's Qualification Statement and the required supplemental information must be sufficient and detailed to be verifiable by The City of Shelby.
- The City of Shelby will consider other information from any other source it may deem relevant to the contractor's qualifications for the performance of the required work.
- Further, in determining the contractor's qualifications, The City of Shelby will take into consideration the past performance of the contractor on construction contracts with particular concern given to completion times, quality of work, cooperation with other contractors and cooperation with the Designer and Owner.
- The contractor must have been in business, under the present business name, as a general contractor doing commercial and or institutional work for a period of not less than five years.
- Failure to provide the requested information may disqualify the application.
- The City of Shelby reserves the option to contact applicants to seek clarifying information from those who submit Pre-Qualification Statements.

9. All applicants will be notified of the Pre-Qualification results by **December 13, 2018** by email from the Architect.

10. Anticipated schedule:

- **The Contractor Pre-Qualification Statements are due November 30, 2018**
- **Pre-Qualified Contractors Announced December 13, 2018**
- **Anticipated Advertisement for Bids January 7, 2019**
- **Anticipated Pre-Bid Meeting January 24, 2019**
- **Anticipated bid date February 7, 2019**
- **Anticipated execution of contract February 21, 2019**
- **Anticipated date to commence work on site March 11, 2019**
- **Anticipated project completion September 2019**

11. The City of Shelby reserves the unqualified right to reject any and all Contractor's Statements.

12. All questions should be submitted to paul@whnarch.com by November 21, 2018.