

## **PUBLIC NOTICE**

### **WARD 5 – SHELBY CITY COUNCIL VACANCY**

In accordance with NC General Statute 160A-63 the Shelby City Council is required to fill any resulting vacancy that occurs during the term of office of any member as prescribed by law. The public should take notice that the Shelby City Council will accept sealed letters of interest and applications from all qualified persons beginning Wednesday, August 8, 2018, through Thursday, September 6, 2018, at 5:00 p.m. in the Office of the City Clerk.

The following qualifications are required:

- Candidate must be a registered voter as of the date of appointment.
- Candidate must reside within the boundaries of City Council Ward 5 as of the date of appointment.

Detailed ward maps are available at the following locations:

City of Shelby Planning and Development Services Department  
City Hall Annex Building  
315 South Lafayette Street  
Shelby, NC 28150  
(704) 484-6829

Cleveland County Board of Elections  
215 Patton Drive  
Shelby, NC 28150  
(704) 484-4858

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### **A LETTER OF INTEREST AND APPLICATION SHOULD INCLUDE:**

- Candidate's full legal name and physical address of residence as listed in Cleveland County voter registration records.
- A statement indicating that you are a registered voter residing in City Council Ward 5.
- A statement indicating a willingness to serve the remainder of the Ward 5 City Council unexpired term ending December 2019.
- A statement indicating why you are interested in serving the citizens of Shelby as a member of the Shelby City Council.
- A statement indicating that you understand that any and all information submitted for consideration will be considered public record and released to the public and media.
- A statement outlining sufficient background information and qualifications you believe make you the best candidate for the position.

THE FOLLOWING TIMELINE AND PROCESS HAS BEEN APPROVED BY CITY COUNCIL:

August 6, 2018 Regular City Council Meeting  
Discussion and approval of appointment process by City Council.

Public announcement that letters of interest and applications will be received in the Office of the City Clerk. City Clerk receives and holds these documents until Thursday, September 6, 2018, at 5:00 p.m. Documents received after 5:00 p.m. will not be considered.

September 10, 2018  
City Clerk copies and distributes letters of interest and related documents to City Council. The information of the applicants will be released to the media and public at this time as well.

September 17, 2018  
Discussion of applicants' qualifications and possible appointive action by Council.

October 1, 2018 Regular City Council Meeting  
Newly appointed member of City Council administered Oath of Office.

APPLICATION FOR CITY COUNCIL

**PERSONAL DATA:**

Name:

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Home Address:

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Mailing Address: (If different)

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Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email address:

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Which City Council ward are you applying for?

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Do you currently live within the boundaries of the ward for which you are applying?

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**EDUCATIONAL DATA:**

High School:

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College/University:

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**EMPLOYMENT DATA:**

Current Employer:

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Address:

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Business Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date Employed: \_\_\_\_\_

Please list previous two employers, job title and dates of employment:

(1) \_\_\_\_\_

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(2) \_\_\_\_\_

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**GENERAL INFORMATION:**

Are you a former employee of the City of Shelby? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please indicate which department:

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Dates of employment:

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Are you related to any person currently employed by the City of Shelby?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please indicate name, relationship and department employee works in:

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Have you ever been convicted of or plead guilty to a crime other than minor traffic violations?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain each conviction, nature of offense, date(s) of conviction, sentence, and type(s) of rehabilitation, if any.

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NOTE: A conviction will not automatically bar you from consideration.

Have you ever filed for personal bankruptcy? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have your City and County property taxes for the current and past years been paid?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

**DO YOU CURRENTLY SERVE ON A CITY BOARD OR COMMITTEE?**

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please list:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

**REFERENCES:** (Please list names and phone number):

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

**READ CAREFULLY BEFORE SUBMITTING:**

I certify that all answers and statements on this application are true and complete. I understand that any falsification, omission, or misrepresentation of facts in this application, could result in not being considered for city council or being removed if appointed.

Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

**PLEASE COMPLETE AND RETURN TO:**

**CITY OF SHELBY  
BERNADETTE PARDUSKI, CITY CLERK  
300 SOUTH WASHINGTON STREET  
PO BOX 207  
SHELBY, NC 28151-0207**