

MINUTES

Regular Meeting
City Hall Council Chamber

May 2, 2016
Monday, 6:00 p.m.

Present: Mayor O. Stanhope Anthony III, presiding; Council Members Eric B. Hendrick, David W. White, David Causby, Dennis C. Bailey, Ben Kittrell, Dicky Amaya; City Manager Rick Howell, City Clerk Bernadette A. Parduski, NCCMC, MMC, City Attorney Robert W. (Bob) Yelton, Director of Finance Justin S. Merritt, MPA, Director of Human Resources Deborah C. (Deb) Jolly, Director of Energy Services Julie R. McMurry, Director of Water Resources David W. Hux, Police Chief Jeffrey H. (Jeff) Ledford, Fire Chief William P. Hunt, MPA, EFO, Director of Parks and Recreation Charlie Holtzclaw, Director of Housing Bryan T. Howell, and Director of Planning and Development Services Walter (Walt) Scharer, AICP

Mayor Anthony called the meeting to order at 6:00 p.m. and welcomed all who were in attendance. The Mayor gave the invocation and Mr. Amaya led the *Pledge of Allegiance*.

A. Approval of agenda:

- 1) Motion to adopt the proposed agenda

Mr. Kittrell requested the addition of Item E-1 under New Business as follows:

- Consideration of a trail name for the Shelby section (along the First Broad River) of the Carolina Thread Trail Network with the trailhead located at 940 West Grover Street

ACTION TAKEN: Upon a motion made by Mr. Kittrell, City Council voted unanimously to approve the agenda as amended.

B. Special Presentations:

- 1) Proclamation declaring May 28, 2016 as Poppy Day in the City of Shelby, North Carolina

Mayor Anthony called upon Shirley Thompson, the President of the American Legion Auxiliary – Shelby Unit 82, and the Unit members in attendance. He formally read and presented his Proclamation declaring May 28, 2016 as Poppy Day in the City of Shelby to President Thompson. Expressing his appreciation for their efforts, the Mayor said Poppy Day is recognized by this

group as a day of remembrance for the sacrifice of service made by all veterans. The goal of Unit 82 and the American Legion Auxiliary is to raise community awareness and respect for veterans by educating the public about the symbol of the poppy.

2) Recognition of City of Shelby recipients (by Department) awarded Certificates of Safety Achievement by the North Carolina Department of Labor's Safety Awards Program

First, Mr. Howell commended Lisa Wassén, Safety and Risk Management Coordinator, for her good work over the years in improving the City's safety record. He also commended Department Directors for being receptive to making employee safety a priority.

Next, Mayor Anthony recognized and called upon the City's recipients, by department, who were awarded Certificates of Safety Achievement by the North Carolina Department of Labor's Safety Awards Program as follows:

GOLD AWARDS:

- Administration – Lisa Wassén
- Airport – Jack Poole
- Housing – Bryan Howell
- Fire and Rescue – Chief William Hunt
- Parks and Recreation – Charlie Holtzclaw
- Utilities – David Hux
- Planning and Development Services – Walt Scharer

SILVER AWARD:

- Police – Chief Jeff Ledford and Sergeant Gabriel McKinney

3) Cleveland County Economic Development Partnership (CCEDP) update: Kristin H. Reese, Executive Director

Mrs. Reese began her presentation by congratulating the Shelby metropolitan area for its fifth place in Site Selection Magazine's ranking of micropolitan areas with the most economic development projects. She defined a micropolitan statistical area as an urban area with a population of at least 10,000 but less than 50,000. There were 11 projects in the Shelby area that met the criteria for the 2015 ranking, which counts expansions of existing businesses and new projects.

Next, Mrs. Reese discussed the development of enhanced marketing tools

related to the Foothills Commerce Center. These tools include a marketing video, updated photography, and drone imagery to spotlight the newly graded sites at the Foothills Commerce Center and the US 74 Bypass construction. An advertisement in Site Selection Magazine featuring the Foothills Commerce Center will appear in both the July and December issues. Mrs. Reese also mentioned she was recently contacted and interviewed by a reporter from the United Kingdom representing The Guardian. The reporter is traveling to Shelby to write an article about its diversified economic development story.

Mrs. Reese mentioned sites are available at the Washburn Switch Business Park which was recently designated a CSX Select Site. This designation, meaning it is a development-ready and rail-served industrial site, is aimed at attracting new and existing industry to the area. She stated there is an active project with a sincere amount of interest in the property. If the project comes to fruition, it has the potential to serve as a catalyst for future projects.

Mrs. Reese stated the CCEDP website is undergoing substantial upgrades. The Partnership has contracted with Xceligent Direct for its state-of-the-art real estate widget, which is very sophisticated, user-friendly, and will provide real time data to prospective clients. She reviewed the product features, implementation process, and benefits.

Lastly, Mrs. Reese stated the Partnership remains invested in the Charlotte Regional Partnership, attaching itself to the Charlotte brand. She serves on the Regional Strategic Planning Task Force who, along with consultants, currently recommends industry clusters in Advanced Manufacturing (primary target), Financial Services, Life Sciences, Logistics and Distribution (may be eliminated) and Information Technology for the region.

Mrs. Reese concluded by stating the Partnership emphasizes Shelby's and Cleveland County's geographic position and location between Charlotte, North Carolina and Greenville, South Carolina.

C. Consent Agenda:

ACTION TAKEN: Mayor Anthony presented the consent agenda. Mr. Bailey made a motion to approve the consent agenda. The consent agenda and following items were unanimously approved:

- 1) Approval of the Minutes of the Regular Meeting of April 18, 2016

- 2) Approval of a resolution awarding the bid for the 2016 Underground Cable Replacement (Electric) Projects: Resolution No. 20-2016
- 3) Approval of a resolution accepting high bid for property: Resolution No. 21-2016

END CONSENT AGENDA

D. Unfinished Business:

- 1) Consideration of a resolution awarding the construction contract for the City of Shelby Police Department Renovation Project: Resolution No. 22-2016

Mr. Howell introduced Resolution No. 22-2016 for Council's consideration. He stated City staff has been working with architect, Bob Smith, of Talley & Smith Architecture for several months developing plans for the modifications and adjustments needed within the Blanton Center to accommodate the needs of the Police Department. The City did solicit bids for the construction work based upon the plans developed by Mr. Smith. The proposed contract with Morrison Construction and schematic drawings (the existing floor plan, the renovated floor plan, and the revisions) showing the interior changes included in the contract were contained in Council's agenda packet for review.

Mr. Howell recommended approval of the resolution and agreement between the City of Shelby and Morrison Construction of Shelby, North Carolina for renovations at the Police Department to be located at 130 West Warren Street in the amount of \$401,613.00. He noted the contract deadline is September 23, 2016.

Next, Mr. Howell explained the addition to house the 911 Communications Center is not included in this contract. However, he and Chief Ledford are continuing their efforts to pursue grant funding for that project through the North Carolina 911 Board and the North Carolina Governor's Crime Commission.

Mr. Howell also mentioned a Space Needs Assessment Study will be conducted at the former Police Department building located on Lafayette Street. When complete, those recommendations will be brought to Council for consideration.

ACTION TAKEN: Upon a motion made by Mr. Amaya, City Council voted unanimously to approve and adopt Resolution No. 22-2016 entitled, "A

RESOLUTION AWARDING THE CONSTRUCTION CONTRACT FOR THE CITY OF SHELBY POLICE DEPARTMENT RENOVATION PROJECT”.

E. New Business:

- 1) Consideration of a trail name for the Shelby section (along the First Broad River) of the Carolina Thread Trail Network with the trailhead located at 940 West Grover Street

Mr. Kittrell stated he participated in the City’s Facebook challenge to name the new trail. He also requested and reviewed the proposed trail maps to gain an understanding of how this first trail fits into the City’s overall plan. In an attempt to consider the public’s input and to tie in additional naming themes, Mr. Kittrell realized this was opportunity to expand the selection process. He suggested incorporating a rail theme, a river theme, and a heritage theme. He proposed the following names: Twin Trestle Trailhead due to its central location between two nearby, historic trestles; the First Broad River Trail for the southern route of the new trail; and the Foothills Heritage Trail for the northern route of the new trail.

Discussion included the previously suggested names (First Broad Trestle Trail, Trestle Cross Greenway, Trestle View Trail, and Twin Trestle Trail), signage, and aiding location assistance on the trail.

ACTION TAKEN: Upon a motion made by Mr. Kittrell, City Council voted unanimously to approve three names for the Shelby section (along the First Broad River) of the Carolina Thread Trail Network with the trailhead located at 940 West Grover Street: Twin Trestle Trailhead, First Broad River Trail, and Foothills Heritage Trail.

F. City Manager’s Report:

- 1) Mr. Howell informed Council the North Carolina League of Municipalities contacted him to request if Shelby and other cities would hold their own Town Hall Day in Raleigh, North Carolina, suggesting June 1, 2016. He encouraged Council members to attend the June 1st Town Hall Day. If the date is unavailable, the League’s original Town Hall Day of June 8, 2016 is still an option.
- 2) Mr. Howell mentioned the parking lot improvements at the corner of East Graham Street and South Washington Street and at the corner of Arey Street and Morgan Street are ongoing and continuing. The public can expect the respective parking lots to be closed during construction activities.

- 3) **Mr. Howell said the Community Development Block Grant (CDBG) application process is ongoing. Grants and loans are being made available to Uptown Shelby to support the redevelopment of buildings as a collaborative solution between CDBG Program and the Downtown Redevelopment Fund of the North Carolina Main Street Program. With regard to CDBG Program requirements, the City will update its policy documents at Council's next meeting of May 16, 2016. The final applications for specific projects will be submitted for Council's approval at a later date.**
- 4) **The City's grant application to the North Carolina Parks and Recreation Trust Fund (NC PARTF) for the Hanna Property Multi-Purpose Recreation Complex Project was submitted today, May 2, 2016.**
- 5) **Mr. Howell stated there are ongoing discussions with Norfolk Southern Corporation regarding the future use of the rail corridor proposed for abandonment as a public rail-trail utilizing the rail banking process. Norfolk Southern is still in the process of conducting its appraisal of the corridor. The City and Norfolk Southern must agree to a six-month extension from July 29, 2016 to extend the period of time allowed for the parties to negotiate from the Surface Transportation Board.**
- 6) **Mr. Howell informed Mayor and Council the consultant who prepared the Electric System Cost of Service Study has a conflict and must schedule the presentation to May 23, 2016 from 4:00 p.m. to 6:00 p.m.**

G. Council Announcements and Remarks:

- 1) **Mayor Anthony mentioned the Merry-Go-Round Festival was held at Shelby City Park on April 30 and May 1, 2016. The turnout was good despite the weather forecast and the cancellation of the fireworks display.**

The Mayor said the Foothills Merry-Go-Round Festival Honors Awards ceremony held on April 29, 2016 at the Don Gibson Theatre went well, noting the theme was athletics. Award winners included Cleveland County Fellowship of Christian Athletes, the Crest and Shelby High School football teams, Kent Bridges Sr., and Ronnie Dedmon.

The Mayor also reminded all to attend the Trail Grand Opening on May 21, 2016 at the Twin Trestle Trailhead.

- 2) **Mayor Anthony announced Municipal Clerks Week is May 1 through May 7, 2016. The Mayor recognized City Clerk Bernadette Parduski for her**

public service as well as all her fellow clerks in North Carolina.

- 3) Mr. White enjoyed the Merry-Go-Round Festival and the Broad River European Motor Club's car show held on April 30, 2016.
- 4) Mr. Kittrell made a proposal to display the national motto, "In God We Trust", on City police cars and City buildings. He has contacted Rick Lanier of the U S Motto Action Committee and drafted a resolution for Council's consideration. Mr. Kittrell requested Council's feedback and for the matter to be placed on the agenda at their next meeting of May 16, 2016.

Mayor Anthony urged Council members to include and consider the integrity of City buildings in their discussions of this proposal.

H. Adjournment:

- 1) Motion to adjourn

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to adjourn the meeting at 7:01 p.m.

Respectfully submitted,

Bernadette A. Parduski, NCCMC, MMC
City Clerk

O. Stanhope Anthony III
Mayor

Minutes of May 2, 2016